Show Proposal – Show Title & Proposer Name

## Instructions

* Replace the placeholder information *in italics* below with the information for your show.
* All proposals must be received by 30th June to be considered for the following year.
* Proposals of new writing often have an earlier deadline but they can be submitted at any time. Please get in touch for more information on this process.
* If the show requires a license, please check the status of said license before proposing. If the show is selected a license must then be obtained in order for the show to go ahead.
* Multiple shows can be proposed at one time, but only one project will go ahead. Directors can only direct one show per season, and no more than two shows over a three year period.
* If you have any questions that are not answered below, please do check the production pack, found here: <https://ntc.wildapricot.org/> or contact programme@networktheatre.org.

# Show Information

### *Title, Playwright*

**Proposer role:** e.g. Director/Co-director/Producer

\* You do not need to direct in order to propose, but you will be responsible for the project until its completion and the project must have a director attached before it can be accepted.

\*Please be aware that Network operates a no pre-casting policy. If new to Network, you will need a current member to be your assistant director or producer.

**Other team members:** e.g. Producer/Assistant Director/Stage Manager

\*All productions must have a producer attached before the read-through. If you are new to Network or struggling to find a producer you can speak to the committee after your piece is accepted.

**Previous experience:** Please outline relevant experience of proposed production team members.

**Parts:** How many parts? What age and gender range? Are there any changes from the original? Is there an ensemble?

**Summary:** 200-500 words to summarise the show, genre, audience appeal, straight play or musical

**Current License Status:** Is an amateur license likely to be available?

**Production Information**
**Proposed Budget:***The budget for the show comes mainly from the participation fees but generally begins at £200 excluding rights. Any expenses will need to be clearly defined before the production begins. If you already have a costing document or summary, please include it either here or attached to the proposal e-mail.*

**Technical Challenges:** *Any projections, pyrotechnics, microphones? How many floors, exits, crawl spaces does the set require? Is the stage in a traditional setting, in the round, set as a catwalk?*

**How long of a run would you like?***Network Theatre traditionally has one Show Week with 4-show run (a Tech weekend, with Dress Rehearsal on Monday, followed by shows Wednesday-Saturday included with no matinees), however any changes to this are welcomed as long as they can be justified.*

# Network Theatre Show Timeline

Shows at Network generally start with a read-through of the script a few months before the run, then auditions about two - three months before the show dates. Shows start rehearsing approximately six weeks before the run. The Diary Manager will provide concrete dates once the proposal is accepted.

Before the read-through and auditions, the project proposer, director and producer will be invited to a meeting with the committee to talk about their show, their vision, their budget, and will be assigned a committee liaison for the duration of the project. You can always request an update meeting with the committee, and members are welcome to attend the committee meetings as observers. Please contact the secretary for dates. Meetings take place at Network Theatre from 7pm unless otherwise noted.

As many production team and tech roles as possible should be advertised to the wider membership before being filled. Filling these roles is ultimately the responsibility of the producer/director but the committee technical managers ( tech@networktheatre.org) can help source crew. Adverts for crew and auditions should fit in with the wider marketing campaign – please contact marketing@networktheatre.org for assistance and check the production pack for tips.

After the show is cast, the director is responsible for ensuring all performers have paid both the membership fee (i.e. insurance) and the show participation fee.

Production meetings should begin as soon as rehearsals do, and all performers are encouraged to participate in set build/tech days.

NOTE: You do not need to be a member of Network to propose a show, but will need to be an active paid-up member to go ahead once the proposal is accepted.

Any questions? Get in touch!
Programme Manager: programme@networktheatre.org
Production pack: [*https://ntc.wildapricot.org/*](https://ntc.wildapricot.org/)