

Network Theatre Committee
Minutes of Committee meeting held on
Tuesday 2nd June 2020 on a Zoom conference call

Present:

Sue Small (Chairman), Moira Cane (Secretary), Fred Johnson (Treasurer), Alastair Callcutt, Paul Evans, Lee Copp, Dom Thomson, Alex Farrell, Kay Murray, Dan Young for item 1
Kristian Farebrother (non attendee)

Apologies

Owain Jones

Report on Arch 200 Club - Dan Young

There is £6000 kept in reserve in case a quarter's rent is needed by Network Theatre to pay Network Rail. There is nearly £1000 in disposable funds. There is £4000 earmarked to pay out the backlog of prizes. DY and KM will liaise during the month so that all cheques can be signed and sent out to the winners before the next committee meeting in July. A draw was made at the meeting and the winners were:

1st prize £55 #7 Rebecca Mason
2nd prize £33 #19 Rebecca Mason
3rd prize £22 #72 Victoria Keegan

Dan Young left the meeting

Minutes of 5th May 2020

There were 2 adjustments. The first was a 'quarter's' rent would be held by the Arch 200 Club rather than a 'month's'. The second was about the donation made by the VAULT Festival. The minutes were then signed off as a true record of the meeting.

Matters arising

FJ will liaise with LC about wording for the contract - ongoing

Chairman's report

The report was circulated in advance of the meeting.

4.48 Psychosis - the Director would like this proposal to be considered for the VAULT Festival in 2021.

Christmas 2020 show - the production team are still working on Cinderella but realise that it may be postponed.

Re-opening of Network theatre - Government guidelines will be followed but hand sanitisers have already been ordered. SS is in contact with other theatres in the professional domain and in the LTG.

Treasurer's report

The current bank balances are:

Main account: £16364.03

Bar account: £5514.10

Main movements: There have been very few movements since last month.

Income: VAULT Festival contribution £8494.74. Donation from The Audience Club £100

Expenses: Paul Evans various maintenance items £447.02. Lambeth Council £700

Committee members reports

Diary

The report by OJ was discussed and it was agreed that he should go ahead and organise a reading for *The School for Scandal* on a date that would suit him.

SS will talk to OJ

Alastair Callcutt will organise a reading of *The Wedding* on Tuesday 16th June

Lee Copp will decide on a play and date and let SS know so that she can advertise it in the newsletter.

PE will send LC a copy of NTC's Theatre User's Guide and also the document on Technical support to send out to companies enquiring about next year.

These documents are stored on Google Drive.

Marketing

Call outs for new writing on social media will continue, giving the end of July as the deadline. Virtual readings will be advertised when they have been confirmed. The AGM is also being advertised.

Bar

Nothing to report. KM thanked PE for the shelving that has been erected.

Premises & Technical

A schedule of 'Maintenance, Technical & Theatre tasks' was circulated in advance of the meeting as well as some photos showing the progress that has been made.

PE suggested that latticed wood be used to line the walls of the furniture store at a cost of another £100. This was agreed.

FOH and Bar Volunteers

PE and AF will liaise about training before the theatre re opens. PE suggested that a social evening with an invitation to all members could be arranged on re opening and that the opportunity could be taken to do some informal training at the same time.

Reading panel

OJ has received 4 new writing submissions, 2 short pieces for the New Wring Festival and 2 full length pieces for the 2021 season. He has sent them out to the Reading Panel for their comments.

Another suggestion about new writing has come in from Rosie De Vekey. Her proposal is that members read/perform short pieces of new writing, record them and send them to her to be collated. They can then be posted together on Network platforms. It was agreed that this was a good idea.

AF will follow up with Rosie

Membership

There are 93 active members.

AGM - changes to the Constitution and Rules

The various proposals were discussed and it was agreed to put the following to the AGM for approval:

Constitution – delete references to two days needing to elapse between application for, and admission as, a member. Delete reference to election of President. Our President is in place until she wishes to resign.

It was agreed that, once the Committee was elected, the Secretary would be in private communication with them over the requirements asked by our insurers.

Rules – mainly correcting names of role holders; removing all references to guests being signed in, guest books etc; updating how application for membership is now made on the website.

AOB

LC sought confirmation about the changes to the Contract.
FJ agreed to look at the Contract and get back to him.

Date of next meeting
Tuesday 7th July 2020.

The meeting closed at 20.15 pm

A handwritten signature in blue ink that reads "J Small". The signature is written in a cursive style and is underlined with a horizontal line that ends in an arrowhead pointing to the right.