

**NTC Minutes
of Committee meeting held on
Tuesday 4th May 2021 on a Zoom conference call**

Present

Sue Small (Chairman), Moira Cane (Secretary), Fred Johnson (Treasurer), Alastair Callcutt, Paul Evans, Kay Murray, Owain Jones, Lee Copp, Rebecca Mason, Dom Thomson

Apologies

Alex Farrell

Draw for Arch 200 Club

The winners of the draw for :

April

1st prize # 41 Sue Small £51.25 - SS will kindly donate winnings to Network Theatre

2nd prize # 15 Hannah Few £30.75

3rd prize # 2 Sheila Murphy £20.50

DY will do a break down of the winnings transferred to FJ so that it can be recorded who made donations to Network theatre - ongoing

FJ will send a request for the final amount when it has been established whether Network theatre can share the training with another company - ongoing

Minutes of 6th April 2021

The minutes were signed off as a true record of the meeting.

Matters arising

RM will draw up a 'Signing Authority' document and will circulate for confirmation from the committee

FJ has made an arrangement with WJ Fire for a check to be done on the fire extinguishers on the 25th May.

Chairman's report

Lauren Waterman will confirm as soon as she can if she can direct *4.48 Psychosis*.

RM volunteered to be the AD on this production.

In the event that Lauren is unable to continue SS will ask Lorenzo Mason whether he would like to take over the slot and direct *Much Ado About Nothing*.

The LTG virtual AGM will take place on Saturday 15th May 2021. If anyone is in a position to attend please contact SS or FJ.

Treasurer's report

The current bank balances are:

Main account: £ 5308.35

Bar account: £ 5514.10

Main movements:

Income: £10 donation, £25.00 SR Neal Membership.

Expenses: £62.28 in respect of the WIFI, and £14.39 membership for Zoom.

Network Rail forwarded the questionnaire regarding trading between January and March 2021 which has been completed. It is hoped that NTC will be awarded a rent-free period for that time. Although NTC have not paid the requested payment for

April to June Network Rail will have to be advised that NTC are going to open the doors in May. NTC are currently still awaiting an electricity bill for September 2020 to date.

RM will ensure that the insurance is amended to reflect that the theatre is fully operational again.

Zoom – NTC are currently on the right plan for the size of the organisation. A saving can be made if an annual payment is made. The yearly cost is £119 and this is the option being taken forward.

Future Productions

LC has received 8 submissions for *Back With love*. It was agreed that RM would take over the coordination of *Back With Love* and that it should take place on Saturday 31st July as a celebration of the fact that the theatre is open again.

It was agreed that everyone taking part should be a paid up member of NTC.

However there will not be a participation fee.

Committee members reports

Diary

10th June was set for the date of NTC AGM.

Marketing

RM will send an image and copy to DT for *Back With Love* marketing

DT will advertise NTC AGM from next week.

He will encourage people to contact the Secretary for details about how to become involved and join the committee.

Bar

Nothing to report.

Premises & Technical

A list of jobs for the work day (Sunday 9th May) was circulated in advance of the meeting.

RM will send details of the insurance to PE who will then post them on Google Drive.

PE is still pursuing the possibility of sharing the training for the fogging but if this is not successful he'll decide on a date before 17th May for just Network members to do it.

It will have to be a date convenient for AF.

PE will inform the committee when a date has been set.

FOH and Bar Volunteers

Nothing to report.

Reading panel

Nothing to report.

Membership

There are 55 active members.

AC will send KM a list of Honorary members

Compliance

RM is still pursuing the insurance claim.

NTC COVID19 Strategy

NTC will continue to follow Government advice.

Date of next meeting

Tuesday 1st June 2021

AOB

The AGM was set for 10th June and will take place over zoom.

The meeting closed at 8.29 pm

J Small