

**NTC Minutes
of Committee meeting held on
Tuesday 5th October 2021 at the Theatre**

Present

Sue Small (Chairman), Moira Cane (Secretary), Fred Johnson (Treasurer), Alastair Callcutt, Paul Evans, Paul Lunnon, Kay Murray, Alex Farrell.
Owain Jones, Rebecca Mason and Sarah Wenban joined by zoom
Lauren Waterman (Director of 4.48 Psychosis) also joined for by zoom for the report on the production.

Apologies

Lee Copp, Dom Thomson

Draw for Arch 200 Club (Via Zoom)

Dan Young was unable to join the meeting

Minutes of 8th September 2021

The minutes were signed off as a true record of the meeting. Fred Johnson was thanked for writing these minutes.

Matters arising

None

Chairman's report

SS has been liaising with the Directors of *4.48 Psychosis* and *The Misanthrope*. See below.

Treasurer's report

The current bank balances are:

Main account: £1891.44

Bar account: £1942.42

Main movements:

Income: £10 donation, £10.00 participation fee for *Misanthrope*, £40.50 Ticketsource net audition fee *Misanthrope*, £300.00 Vaults external usage, £100.00 Arch 200 club members donations and £768.00 Arch 200 Club donation toward purchase of Fogging machine.

Expenses: £64.08 in respect of the WIFI, £393.52 Network Rail electricity (2 months' worth), £300.00 in respect of cleaning and fogging (2 months including this week), £25.00 Membership refund J Bingham and £5904.44 Network Rail in respect of rent and service charge to 25th December 2021.

Paid into bar account £175.00 cash from bar sales on external usage.

Still no news on the April to June rent free period.

Still no news on the possible site survey to be carried out by Network Rail.

VAULT Festival 2022

FJ has reviewed their proposed budget for use of the theatre next year. Following the review FJ went back to them to see if there was any room for negotiation and they have now amended the split of net profits from 60/40 in their favour to 55/45 in their favour with a guarantee of £6000.00 up from £5666 last year, plus 100% of Network shows ticket sales. PE has raised some queries over bar sales which they

have answered and all technical issues are satisfied. FJ proposed that the budgeted figures be accepted and the contract signed. This was agreed by the committee.

Note: Last year's income £8494. Own productions The Future Is Mental Income £4227 profit £4133. Safe sex income £1637 profit £1013.

FJ presented a proposal from Emma Byrne, a Network member, for Network's involvement in a Literary Festival (Wild Words Festival) in June 2022. The was agreed by the committee

FJ to send copy of the VAULT contract to RM
FJ to liaise with Emma Byrne to arrange advertising for the Wild Words Festival

Future Productions

4.48 Psychosis

There is a case of COVID19 within the production team and 2 cast members have tested positive. A decision will be made on Friday 08/10/21 as to whether the show will be postponed or cancelled. IT WILL GO AHEAD NOW.

If the show goes ahead the Producer (SW) suggested that programmes for the show could be sold at the door and also at the bar, for those who just use card payments. On the grounds of Health & Safety and also on the grounds of cost and noise it was agreed not to hire a smoke machine.

AC will send a list of people who have outstanding Membership and Participation fees to pay to SW

Misanthrope

This has been cast now. SS has warned the Director (Jenny Fox) that the first week of rehearsal may have to be off premises if *4.48 Psychosis* is delayed.

RM to put a poster up in the Green room.

2022 schedule

The VAULT festival team have been notified that Network would like to put on their own productions during week 2 and 6 of the programme.

There are proposals tricking in for 2022.

AF will contact Lorenzo to see if he would still like to stage *Much Ado About Nothing*
DT & SS The call out for submissions needs to be constantly advertised on social media and in the newsletter

Committee members reports

Diary

This is full up until the end of the VAULT festival. The Mighty Finn have reserved for the second week in December.

Marketing

SW has sent invites out to reviewers for *4.48 Psychosis*.

SW will notify SS when she gets responses so that SS can reserve seats.

Bar

KM will deliver bar stocks on Sunday 10th/Monday 11th Oct in time for the show if she is able to get petrol. If she can't the 3 contingency plans are:

- KM to phone Terry Wynne to see if he can help out
- KM to contact PE by Monday eve
- KM to contact RM

Premises and Technical

A report was circulated in advance of the meeting.

A new Cleaning Company will start on Monday 11th October. They will clean for 3 hours.

The tube lighting in back arch is proving difficult to fix and is not working at present.

PE will purchase a new amplifier and he will research a new dimmer pack for the lighting rig

FJ will ask Dan Young if the Arch 200 club could pay for the water in the kitchen to be connected to the toilets (£1950 + VAT)

PL advised that the Grid scaffold needs to be earthed at some juncture.

FOH and Bar Volunteers

A short bar training took place before the meeting - thank you AF.

AF to arrange another one before the Misanthrope goes up.

As a principle it was agreed that when a new production is cast that cast must agree to undertake bar training and man the bar for the production before theirs.

Reading panel and Events

There have been 3 submissions. Two full length and one for the VAULT festival.

OJ will circulate to the panel for comments.

Network Socials:

- 21st October - pub quiz - open to all.
- 18th November - tba
- 23rd December - Members Xmas party

Membership

There are 74 active members.

Compliance

Nothing to report

Date of next meeting

Tuesday 2nd November 2021

A handwritten signature in blue ink that reads "J Small" with a long horizontal line extending to the right from the end of the name.