

**NTC Minutes
of Committee meeting held on
Tuesday 3rd May 2022 at Network Theatre**

Present

Sue Small (Chair), Rebecca Mason, Alex Farrell, Paul Evans, Alastair Callcutt, Paul Lunnon, Owain Jones, Kay Murray

Apologies

Moira Cane (Secretary), Fred Johnson (Treasurer), Lee Copp, Sarah Wenban, Dom Thomson

Draw for Arch 200 Club

Dan sends his apologies as he was unable to join, he will do a double draw next month.

Minutes of 5th April 2022

The minutes were signed off as a true record of the meeting.

Matters arising

PE will draw up a list of strategies to try if the card reader fails to work. These will be printed off and put on the bar wall. – Ongoing

MC will bring in a folder to hold photos, posters and programmes. This will be kept in the bar area until PL has an opportunity to digitally archive them. - Ongoing

KC has contact prospective crew/FoH people for Much Ado

MC has drawn up a rota of bar volunteers for Much Ado

Chairman's report

Sarah Wenban has resigned from the committee.

Lorenzo has had to leave Much Ado for personal reasons. Directing duties have been taken on by Alex Farrell and Jodie Braddick, with Charley Macintosh ADing.

Cameron Corcoran has submitted a proposal to take on the running of the premises as a commercial theatre (whilst retaining the amateur society). The committee feels his proposal is unfeasible, we are planning to meet with him to see if there could be some sort of limited partnership. **SS to arrange a meeting.**

The committee agreed that gender neutral toilets will be in place for Much Ado.

Treasurer's report

Fred was absent but reports we have enough funds on hand to pay the rent for Q3.

Future Productions

- Much Ado – Rehearsals are going well and most of the cast are off book KC Lylark has done an excellent job with producing and marketing. Flyers are arriving Wednesday. Tech setup (lighting and the last pieces of set dressing) will be done on Saturday
- *Incomplete* – Reading was last week with decent attendance, auditions on the coming Thursday and Tuesday. Audition pieces and script are on the website. Alastair will attend Thursday audition to sign people in.

- *Dead Man's Cell Phone* – PE & SS are meeting Amalia tomorrow to discuss the production.
- *Cinderella* – Nothing to report

Reports from committee members

Diary

Lee will continue in this role until the AGM, with assistance from the other committee members. There was discussion of making this a multiple person role with the new committee.

Marketing

Nothing to report as Dom is away. Though marketing for Much Ado is going well as earlier noted.

Bar

The bar will be stocked prior to MAAN. KM to let FJ know when this is being done so he can ensure there are sufficient funds in the bar account.

Premises and Technical

- PE reports that the theatre is in a good state and people are treating it well.
- Toilet water works – PE is still waiting for confirmation from Thales to agree a date for works.
- Not aware of any major maintenance work needed.
- PE to order LX tape

FOH and Bar Volunteers

AF to find a few more volunteers for Much Ado FoH

Reading Panel and Social Events

MC to add social events to agenda title. Pub quiz will be held next Thursday, run by RM and OJ. Nothing to report for reading panel.

Membership

There are 97 active members.

Compliance

Nothing to report

AGM

To be held on Thursday 9th June. Sue, Moira and Fred are planning to stand for one more year, and then retire from the committee, they would be quite willing to train up potential replacements.

Submissions for 2023

Committee has agreed the deadline for next year's submissions will be the 31st July, with new writing in by the 30th June so it can go through the reading panel.

AOB

PL to contact FJ about potential new card reader

Date of next meeting

J Small

Tuesday 7th June 2022 at Network Theatre @ 7 pm.
Meeting closed 8.25 pm