

**NTC Minutes
of Committee meeting held on
Tuesday 1st november 2022 at Network Theatre**

Present

Sue Small, Alastair Callcutt, Paul Lunnon, Paul Evans, Dom Thomson, Owain Jones, Rebecca Mason, Jennie Rich

Apologies

Moira Cane, Fred Johnson, Kay Murray

Draw for Arch 200 Club

Dan Young was unable to join the meeting so the Arch 200 Club draw was postponed until next month.

Update on Current Production (Cinderella)

PE reports that Cinderella is going brilliantly, though a lack of ensemble has necessitated some restructuring. Some illnesses among the crew have set the production back somewhat but things are starting to get back on track with much of the set build having taken place.

Minutes of 4th October 2022

The minutes were signed off as a true record of the meeting.

Matters arising

PE has started to update the bar/FoH guidance but SS has requested more

Chairman's report

Nothing to report

Treasurer's report

The current bank balances are:

Main account: £ 474.48

Bar account: £ 3347.25

Main movements:

Income: £95 donation, Ticket Source £1968.00 Dead Man's Cellphone ticket sales.

Expenses: £53.41 in respect of the WIFI, £701.81 bar purchases, £243.00, regarding Cleaners, PRS license £298.16, £100.00 programme printing for Dead Man's Cellphone, £17.36 Marketing for Dead Man's Cellphone, £95.00 Piano tuning, £376.91 maintenance items (including £303 for lights), and £835.40 for Qlab and charges of £5.00

Bar Account:

Receipts: Via Zettle £1859.90 bar sales, £225.00 Membership, £120.00 participation fees, £13.00 Donations for programmes, Ticket sales for Dead Man's Cellphone £105.00.

Paid out £5.00 charges, Zettle charges £39.93.

Paypal:

Receipts: Membership £175.00, Participation fees £40.00.

Expenses: Charges £9.57

Note Paypal Account £4595.85

Zettle Account £49.80

Items still to process: Electrical survey £2550.00 plus VAT, License to Lambeth Council £175.00 and a charge for electricity of £500.00 estimated which is currently in dispute as well as restocking the bar for Cinderella approximately £900.00.

Review of most recent production (Dead Man's Cell Phone)

Good ticket and bar sales. JR felt it was a good show, but hard work. Looks like we have some committed members out of it. There were some issues with the tech rehearsal due to not enough having been prepared beforehand, and we should consider how to avoid this in future.

Future Productions

- Vaults shows - Readings on Friday, auditions in the coming weeks. Already some bookings for auditions. DT has agreed to produce 'A Society'. Amailia has found someone (Vasilki) willing to co-produce 'Someone of Significance'

Network Costings

RM has put together a document outlining the current and projected costs and income of the theatre. It is estimated that costs will rise to over £51,000 next year, mainly due to the sharp increase in energy prices and consistently rising rents, which with our expected income would result in a £6,000 shortfall. FJ has some comments on this noting that many of the estimates were reasonable but questioning some of the calculations, particularly the energy price increase. The committee discussed proposals to increase revenue. It was agreed to increase ticket prices to £15 online and £17.50 on the door. There was also consideration of increasing the membership fee (although any decision on this would need to be taken at the AGM), and of increasing external contributions. **PE to conduct a review of bar prices and propose new prices before Cinderella**

Reports from committee members

Diary

The diary is now full until the end of the Vaults festival

Marketing

DT has spoken with Dan regarding marketing for 'A Society' and RM has volunteered to be committee liaison for 'Someone of Significance'

Bar

The bar is out of white wine. **PE to source 125ml measures for wine as offering these is a legal requirement. KM to investigate the possibility of replacing the more worn reusable glasses or sourcing recyclable single use glasses. KM to put the updated bar prices on the bar, once PE has finalised them.**

Premises and Technical

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FOH and Bar Volunteers

MC has started drawing up a rota for Cinderella

Reading Panel

JR has sent two scripts out to the reading panel for feedback.

Social Events

The 2023 season launch party is planned for the 12th January.

Membership

There are 111 active members.

Compliance

Nothing to report

AOB

RM has offered use of her office for committee meetings during the Vaults festival.

Date of next meeting

Tuesday 6th December 2022 at 7pm in Network Theatre.

Meeting closed 8.50 pm

A handwritten signature in blue ink that reads "J Small". The signature is written in a cursive style and is underlined with a blue line that ends in an arrowhead pointing to the right.