

**NTC Minutes
of Committee meeting held on
Tuesday 2nd May 2023 at Network Theatre**

Present

Sue Small, Moira Cane, Fred Johnson, Paul Evans, Paul Lunnon, Alastair Callcutt, Owain Jones, Kay Murray

Apologies

Joseph Dewey, Rebecca Mason, Jennie Rich

Draw for Arch 200 Club

February

1st prize - £48 Kay Murray

2nd prize - £29.25 Sue Small

3rd prize - £19.50 Victoria Keegan

March

1st prize - £48 Graham Harris

2nd prize - £29.25 Sue Small

3rd prize - £19.50 Hannah Few

April

1st prize - £48 Sue Small

2nd prize - £29.25 Emma Byrne

3rd prize - £19.50 Sue Small

Minutes of 4th 2023

The minutes were signed of as a true record.

Matters arising

SS has not had a response from DT

Chairman's report

SS has put all the new writing scripts that have been received on Google Drive.

SS - It was decided to put a request in the newsletter for more Reading Panel members. It was also decided to request established plays for Network's 2024 season. The deadline would be set for the end of July 2023.

Treasurer's report

The current bank balances are:

Main account: £4147.65

Bar account: £ 613.33

Paypal Account £6047.62

Zettle Account £144.24

Main movements:

Income: £10 donation, Chipped Entertainment £600.00 external use, Daniel de Moraes £100.00 External Use, Poetry ticket sales £130.00, Bar sales £449.25.

Expenses: WIFI, £76.25, £149.54 in respect of maintenance items, £5.00 charges, Caroline Peche £100.00 Usage Refund, FO Charlemagne £100.00 Usage Refund,

PRS license £96.00, ConcordTheatrical Amadeus licence £408.00, Zettle charges £8.69

Bar Account:

Receipts: Nil.

Paid out £5.00 Bank charges.

Paypal:

Receipts: Membership £150.00, Participation fees £10.00.

Expenses: Charges £7.58

Items still to process: Electrical survey £2550.00 plus VAT, Receipt from Vaults Festival £7740.17

Current production - *Murdered to death*

OJ arrived at the meeting after a successful interview with Riverside Radio.

The Committee felt the set looked very good. The build had gone well, even with a few adjustments to the design. PL thanked the cast and crew. OJ is very happy with how the rehearsals are progressing. FJ suggested a poster be put up in The Glitch as he had recently spoken to Andy about this. It was also suggested fliers could be put in the hotels in Lower Marsh but it was left to the production team to decide about this.

Future productions - *Amadeus*

9 people turned up for the read through. There are 14 people signed up for the audition on Thursday 4th May and 2 for Tuesday 9th May currently.

Reports from Committee members

Diary - this is full in the evenings for the year.

Marketing- DT was not present

Bar - it will be restocked for the production of *Murdered to Death*. PE will decide on the number of kegs to order for the draft beer closer to the time when he has a better idea of ticket sales. PE has recruited 2 paid bar staff to cover the run.

Premises and Technical

PE has contacted a new electrician to help with the remedial work needed.

Maintenance - all emergency lights are now up to standard.

There were only 8 people present at the crew night which was a bit disappointing considering the number of enquiries PE has handled.

PL was dismayed to report that some of the 6ft flats were now ruined due to moisture damage.

Volunteer recruitment and training

Experienced volunteers will be able to train any new ones on FOH for *Murdered to Death*.

Volunteer rotas - MC has started to find volunteers for FOH.

Reading Panel - JR sent a report. She was thanked for all her hard work sifting through the 100 submissions. She has submitted 3 to the panel. There are 16 more to go out. The deadline for submissions is 7th May.

JR recommends that next time Network does a call out it needs to be clear that a script needs a director and producer and that Network is not a professional theatre.

Social events - these will be resumed after the AGM.

Membership - there are 122 members.

AGM

This will take place on Thursday 8th June. A proposal about revised membership and participation fees will be presented to the membership.

AOB

FJ reported that RM will attend The Little Theatre Guild Annual Conference at Questors in Ealing on 3rd and 4th June. It is open to anyone who would like to attend.

Date of next meeting

Tuesday 6th June 2023 at 7pm at Network Theatre.

Meeting closed 8.45 pm